

Jefferson County
Finance Committee Minutes
September 9, 2010

Committee members: Braugher, James B.
Jones, Richard C.
Mode, Jim
Molinaro, John
Rogers, Pamela (Chair)

Pam Rogers called the meeting to order at 8:30 a.m. with all committee members present. Staff members present were Dave Ehlinger, Gary Petre, and Phil Ristow. Additional County Board members present was Jan Roou.

Gary Petre certified that the meeting was in compliance of the Open Meetings Law for the State of Wisconsin.

A motion was made by Mode/Braugher to approve the minutes of 8/12/10 and 8/31/10 as drafted. The motion passed 5-0.

Staci Hoffman presented her proposal to contract with Extract Systems ID Shield for social security redaction on images within the Register of Deeds office at \$44,000 plus incidental costs. A motion was made by Mode/Jones to recommend to the County Board to contract with Extract Systems ID Shield for social security redaction on images in the Register of Deeds office. The motion passed 5-0.

Carla Robinson presented her request to send Leland Potter, the new Family Court Counselor, to the Child Custody Evaluation Symposium in Cambridge/Boston, MA in October 2010 at \$1,465. Carla explained this was necessary to get certification for Leland as per Wisconsin Statutes. A motion was made by Jones/Molinaro to approve out of state training for the Family Court Counseling office in October 2010. The motion passed 5-0.

Dave Ehlinger presented and explained the proposed draft of the revised fund balance policy that has been reviewed by other staff members, Clifton Gunderson, and Ehlers & Associates. John Molinaro requested that the section dealing with funding for vested benefits be revised to denote that 100% of vacation benefits and 65% of vested sick wages benefits be fully funded. A motion was made by Molinaro/Mode to recommend the amended fund balance policy to the County Board. The motion passed 5-0. By consensus, Dave Ehlinger was requested to prepare an executive summary to accompany the policy for the County Board.

Dave Wagner of Ehlers & Associates and Phil Ristow explained the proposed resolution from Quarles & Brady regarding debt refinancing along with the related fiscal note. A motion was made by Molinaro/Jones to recommend to the County Board the refinancing of existing debt issues as proposed by Ehlers & Associates. The motion passed 5-0.

By consensus, it was agreed that the County Board agenda for next week should place the debt refinancing first and the fund balance policy second on the agenda.

Gary Petre presented the draft agenda for the September 15th Finance Committee meeting. No changes or additions, other than clerical error corrections, were suggested.

After review of the invoices, a motion was made by Rogers/Jones to approve payment of invoices totaling \$290,446.30. The motion passed 5-0.

A motion was made by Molinaro/Rogers to adjourn at 10:01 a.m. The motion passed 5-0.

Respectfully submitted,

Jim Braughler
Finance Committee Secretary
Jefferson County

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